

# Online Member Portal: **Activating your account**

Your online member portal is a powerful tool that gives you access to all the account management features. To Access, visit [my.healthequity.com](https://my.healthequity.com). The portal is best experienced using Internet Explorer (8.0 or later) and current versions of Firefox, Chrome, and Safari.

Using the HealthEquity member portal, you can check your balance, review transactions, view insurance claims, invest in mutual funds, pay providers and submit for reimbursement online.

---

**Scan the QR code to access the  
online member portal guide**



## Member portal login

Logging into your member portal is easy. Simply follow steps below to access your HealthEquity account.



Scan the QR code to access the member activation portal



## Logging in to your portal for the first time

- 1 Go to [my.healthequity.com](https://my.healthequity.com).**  
Under 'Are you a member logging in for the first time?' click 'Create username and password.'
- 2 Verification code**  
You will be prompted to do a verification step by entering the code on the screen.
- 3 Find your account**  
Enter the information requested on the "Find your account" screen.
- 4 Verify your identity**  
Enter the information asked for on the "Verify your identity" screen.
- 5 Set up a login**  
You will be prompted on the "Set up your login" Screen:  
**Pick a user/login name** of at least six characters with numbers and letter on the "set up your login" screen.  
**Choose a password** of at least eight characters with an uppercase letter, a lowercase letter and a number.
- 6 Enter email**  
On the "Your email settings" screen, enter your email address.
- 7 Agree to terms of service**  
Click the box to agree to the term of the website and save the agreement.

## Logging in to your portal after your first login

- 1 Go to [my.healthequity.com](https://my.healthequity.com).**
- 2 Log in with the username and password you created the first time you logged in.**

Discover more ways to connect health and wealth.

866.346.5800 | [HealthEquity.com](https://HealthEquity.com)

Investments are subject to risk, including the possible loss of the principal invested, and are not FDIC or NCUA insured, or guaranteed by HealthEquity, Inc. Investing through the HealthEquity investment platform is subject to the terms and conditions of the Health Savings Account Custodial Agreement and any applicable investment supplement. Investing may not be suitable for everyone and before making any investments, review the fund's prospectus. HealthEquity does not provide legal, tax or financial advice.

Copyright © 2024 HealthEquity, Inc. All rights reserved. Classic-member-registration\_flyer.pdf