



730 Washington Ave Rm. 103
Racine, WI 53403
Phone: (262) 636-9164
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City of Racine Building Division

ROOFTOP (HVAC) PERMIT APPLICATION

PERMIT NUMBER _____

Project Address

Owner

Contractor

Address

Address

City/ZIP

City/ZIP

Email

Email

Phone

Phone

Description of Work

Project Cost

Owner/Occupier acting as a General Contractor MUST SIGN CAUTIONARY STATEMENT. If not, then a copy of the General Contractor's HVAC Contractor License and HVAC Qualifier Number must be provided.

ROOFTOP UNITS

UNIT 1) _____ BTUS

UNIT 2) _____ BTUS

UNIT3) _____ BTUS

Note: **ANY WORK DONE WITHOUT PERMITS MAY RESULT IN DOUBLE PERMIT FEES.**

Per Sec. 18-93 all building permits are valid for a period of eighteen (18) months from date of issuance.

The undersigned hereby makes application for this permit to do the work herein described and as shown on the attached Construction Plans, Site Survey, and hereby agree that all work will be done in accordance with all applicable codes and ordinances of the State of Wisconsin, and the City of Racine.

Signature

Print Name

Date

PERMIT FEE Rooftop Unit: \$20.00/per 50,000 BTU's
Minimum Permit Fee 100.00

PERMIT APPLICATION PROCEDURES

Applications must include:

- ☐ Completed Rooftop (HVAC) Permit Application
- ☐ Permit Payment
- ☐ Copy of HVAC Contractor License and HVAC Qualifier Number (If Required)
- ☐ Signed Cautionary Statement (If Required)



CITY OF RACINE • DEPARTMENT OF CITY DEVELOPMENT • DIVISION OF BUILDING INSPECTION
730 WASHINGTON AVENUE • ROOM 103 • RACINE WISCONSIN 53403 • PHONE 262 636 9464

CAUTIONARY STATEMENT TO OWNERS OBTAINING BUILDING PERMITS

Section 101.65 (1r) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under Section 101.654 (2) (a) the following consequences might occur:

- a) The owner may be held liable for any bodily injury to or death of others for any damage to the property of others that arises out of the work performed under the building permit of that is caused by any negligence of the contractor that occurs in connection with the work performed under the building permit.
- b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one and two family dwelling code or an ordinance enacted under Sub (1) (a) because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

Cautionary Statement to Contractors for Projects Involving Building Built Before 1978

If this project is in a dwelling or a child-occupied facility, built before 1978, and disturbs 6 sq. ft. or more of paint per room, 20 sq. ft. or more of exterior paint, or involves windows, then the requirements of ch. DHS 163 requiring Lead-Safe Renovation Training and Certification apply. Call (608)261-6876 or go to the Wisconsin Department of Health Services' Lead homepage for details of how to be in compliance.

Wetlands Notice to Permit Applicants

You are responsible for complying with state and federal laws concerning the construction near or on wetlands, lakes and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information visit the Department of Natural Resources wetlands identification web page or contact a Department of Natural Resources service center.

Additional Responsibilities for Owners of Projects Disturbing One or More Acre of Soil

I understand that this project is subject to ch. NR 151 regarding additional erosion control storm water management and will comply with those standards.

Contractor Credential Requirements

All contractors shall possess an appropriate contractor credential issued by the Wisconsin Division of Industry Services. Contractors are also required to only subcontract with contractors that hold the appropriate contractor credentials.

OWNER'S SIGNATURE _____ DATE _____